



**U.S. Department of Justice
Federal Bureau of Prisons
FCC Forrest City**

FCC Forrest City
1400 Dale Bumpers
Forrest City, AR 72335

February 17, 2017

Layne Pemberton, Enforcement Analyst
ADEQ Office of Water Quality
Enforcement Branch

Re: The Department requires that the prison (DOJ) send a letter to the Department with photographs, stating the lift station (pumps) is functioning properly, the solid waste properly disposed, provide a written SOP on how the prison will inspect and ensure the lift station continues to operate properly.

Mr. Layne Pemberton,

We scheduled and contracted an outside company who specializes in this type of work, to affect repairs to our lift station. All services, maintenance and repairs, were previously handled by the local Sewer and Water Utility located in Forrest City, Ar.

Hill Services arrived on our premises on January 11, 2017 and completed repairs on January 19, 2017. These repairs included; removal of 5 feet of bags, cleaning trash from the impeller, auger pit, walls and screens. They also removed sediment from all pits, changed out the channel monster and ensured the correct operation of the channel monster and grinder.

We are currently scheduling Hill Services to come back on site, to install new motors and pumps for the secondary pit. While waiting for this work to be completed, we are utilizing the by-pass pump built into the system for purposes such as this.

All solid waste is being collected in a Bin and disposed of on a routine basis. Hill Service helped us in the creation of a bin, which doesn't allow debris to be discarded on prison property, ensuring all solid waste is properly disposed.

We were very happy with the work performed by Hill Services and have included before and after pictures for your review.

Moving forward, we have created planned events which will generate on a weekly and quarterly basis, within our Computerized Maintenance Management System (CMMS). Specifically, CMMS is the software we utilize to schedule all maintenance on our equipment, as well as inspections needed to comply with county, state and federal statutes.

Utilizing our CMMS software, we have created a planned event, which will ensure a staff member is checking on the status of the Lift Station on a daily basis. We have also created a planned event, which will ensure an outside qualified entity is scheduled to inspect our lift station on a quarterly basis. Please see attached procedures for both planned events.

As stated above, the local Sewer and Water Utility were previously being contracted to oversee the service and operation of the lift station. Since this agreement has been terminated, oversight of the lift station will now be conducted by staff employed at the Federal Correctional Complex.

The prison is staffed 24 hours a day, 7 days a week, to include staff working in the mechanical services division. This being the case, if any issues arise concerning the lift station, appropriate action will be taken to correct any issues. Since we operate on a continuing basis and our lift station will be checked on a daily basis, we do not believe there to be a need for remote monitoring of our lift station.

I have also included our invoice from Hill Services, regarding the repairs mentioned in this letter. The total cost to date for the repairs is \$29,146.03.

Please don't hesitate to call me if you need further clarification, or have any concerns.

Thank you.

Sincerely,

Chris Davis

A handwritten signature in black ink, appearing to read "Chris Davis", written over a large, stylized flourish that extends to the left and underlines the name.

Print Date: 2/17/2017

FCC Forrest City FBOP Procedure Detail Report

Procedure #:	33518	Lift Station - Quarterly
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Est Hrs: 2.00

Type: Inspections

Skill: Administrative

Shutdown: False

Instructions

National Procedure:

Perform quarterly inspection of FCC Forrest City Sewage Lift Station.

Schedule for a qualified outside contractor, to enter the institution and perform an inspection on all components related to the Sewage Lift Station.

If any deficiencies are noted, ensure corrective action is taken.

Retain inspection files in the Facilities Administrative Office.

Print Date: 2/17/2017

FCC Forrest City
FBOP Procedure Detail Report

Procedure #: **33516** Lift Station - Daily

Est Hrs: 1.00 Type: Inspections

Skill: Administrative Shutdown: False

Instructions National Procedure:

Perform daily check of the Sewage Lift Station and components, to ensure proper operation.

If any irregularities are noted, please contact the Facility Manager immediately.

Sunday: No issues _____ Problem Noted _____
Monday: No issues _____ Problem Noted _____
Tuesday: No issues _____ Problem Noted _____
Wednesday: No issues _____ Problem Noted _____
Thursday: No issues _____ Problem Noted _____
Friday: No issues _____ Problem Noted _____
Saturday: No issues _____ Problem Noted _____

Return completed planned event to the Facility Manager for record retention.



Hill Services

4940 Covington Way
Memphis, TN 38128
901-388-7500

Invoice

Date: 1/24/2017
Invoice No.: 126367

Bill to: FORREST CITY CORRECTIONAL
1400 DALE BUMPERS RD.
FORREST CITY, AR 72335

Service at: FORREST CITY CORRECTIONAL
1400 DALE BUMPERS RD.
FORREST CITY, AR 72335

Customer ID: FOR303

Reference: Work Order 67859

Description: Work Order 67859 PC Plumbing Service

PO Number:

Terms: DUE UPON RECEIPT

Service Request:

See Mr. Hess 870-270-1229. Trouble shoot lift station and Muffin Monster system.

Service Performed:

Removed 5' of bags out of lift station and took bypass pump to clean trash from impellar. Cleaned auger pit and washed down walls and screen. Cleaned pit and sediment in bottom of pit. Changed out channel monster. Finished initial cleaning of both pits and checked for correct operation of channel monster.

Item	Description	Quantity	Unit Price	Amount
Materials/Other Charges				
1/19/2017	TRAVEL	2.75	60.00	165.00
1/19/2017	PPE	1.00	35.00	35.00
1/19/2017	TRANSPORTATION OF WASTE	1.00	450.00	450.00
1/19/2017	DISPOSAL	3,000.00	0.39	1,170.00

Materials/Other Charges Subtotal 17,727.83

Remit to: Hill Services
PO Box 1000, DEPT. 369
Memphis, TN 38148-0369

Subtotal: 26,723.33

Sales Tax: 2,422.70

Total Due: 29,146.03



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Service at: FORREST CITY CORRECTIONAL
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FORREST CITY, AR 72335

Customer ID: FOR303

Reference: Work Order 67859

Description: Work Order 67859 PC Plumbing Service

PO Number:

Terms: DUE UPON RECEIPT

Service Request:

See Mr. Hess 870-270-1229. Trouble shoot lift station and Muffin Monster system.

Service Performed:

Removed 5' of bags out of lift station and took bypass pump to clean trash from impellar. Cleaned auger pit and washed down walls and screen. Cleaned pit and sediment in bottom of pit. Changed out channel monster. Finished initial cleaning of both pits and checked for correct operation of channel monster.

Item	Description	Quantity	Unit Price	Amount
Labor				
1/11/2017	Tech Time	6.00	93.00	558.00
1/11/2017	Tech Time	6.00	60.00	360.00
1/12/2017	Tech Time	8.00	93.00	744.00
1/12/2017	Tech Time	5.00	139.50	697.50
1/12/2017	Tech Time	8.00	60.00	480.00
1/12/2017	Tech Time	5.00	90.00	450.00
1/13/2017	Tech Time	8.00	93.00	744.00
1/13/2017	Tech Time	1.50	139.50	209.25
1/13/2017	Tech Time	8.00	60.00	480.00
1/13/2017	Tech Time	1.50	90.00	135.00
1/16/2017	Tech Time	4.00	93.00	372.00
1/17/2017	Tech Time	8.00	93.00	744.00
1/17/2017	Tech Time	1.00	139.50	139.50
1/17/2017	Tech Time	8.00	60.00	480.00
1/17/2017	Tech Time	1.00	90.00	90.00
1/17/2017	Tech Time	8.00	93.00	744.00
1/18/2017	Tech Time	8.00	93.00	744.00
1/19/2017	Tech Time	1.50	139.50	209.25
1/19/2017	Tech Time	8.00	60.00	480.00
1/19/2017	Tech Time	1.50	90.00	135.00
Labor Subtotal				8,995.50



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Reference: Work Order 67859

Description: Work Order 67859 PC Plumbing Service

PO Number:

Terms: DUE UPON RECEIPT

Service Request:

See Mr. Hess 870-270-1229. Trouble shoot lift station and Muffin Monster system.

Service Performed:

Removed 5' of bags out of lift station and took bypass pump to clean trash from impellar. Cleaned auger pit and washed down walls and screen. Cleaned pit and sediment in bottom of pit. Changed out channel monster. Finished initial cleaning of both pits and checked for correct operation of channel monster.

Item	Description	Quantity	Unit Price	Amount
Materials/Other Charges				
1/13/2017	Truck Charge	1.00	35.00	35.00
1/12/2017	COMBO UNIT	12.50	135.00	1,687.50
1/12/2017	OPERATOR	8.00	45.00	360.00
1/12/2017	OPERATOR OT	4.50	60.00	270.00
1/12/2017	TECHNICIAN	8.00	35.00	280.00
1/12/2017	TECHNICIAN OT	4.50	50.00	225.00
1/12/2017	FUEL SURCHARGE	12.50	14.70	183.75
1/12/2017	ADS VACUUM DISPOSABLE HOSE	100.00	1.50	150.00
1/12/2017	MISCELLANEOUS TOOLS	1.00	120.00	120.00
1/12/2017	PPE	2.00	35.00	70.00
1/12/2017	DISPOSAL - 1ST LOAD FROM 01.12.17	3,000.00	0.39	1,170.00
1/13/2017	TRANSPORTATION OF WASTE	1.00	450.00	450.00
1/13/2017	2ND LOAD FROM 01.12.17	3,000.00	0.39	1,170.00
1/13/2017	COMBO UNIT	8.50	135.00	1,147.50
1/13/2017	OPERATOR	8.00	45.00	360.00
1/13/2017	OPERATOR OT	1.00	60.00	60.00
1/13/2017	TECHNICIAN	8.00	35.00	280.00
1/13/2017	TECHNICIAN OT	0.50	50.00	25.00
1/13/2017	FUEL SURCHARGE	8.50	14.70	124.95
1/13/2017	ADS VACUUM DISPOSABLE HOSE	100.00	1.50	150.00



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Customer ID: FOR303

Reference: Work Order 67859

Description: Work Order 67859 PC Plumbing Service

PO Number:

Terms: DUE UPON RECEIPT

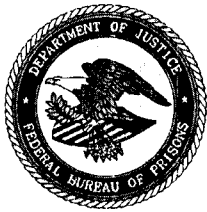
Service Request:

See Mr. Hess 870-270-1229. Trouble shoot lift station and Muffin Monster system.

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Item	Description	Quantity	Unit Price	Amount
Materials/Other Charges				
1/13/2017	MISCELLANEOUS TOOLS	2.00	120.00	240.00
1/13/2017	PPE	2.00	35.00	70.00
1/16/2017	TRANSPOTATION OF WASTE	1.00	450.00	450.00
1/16/2017	DISPOSAL FROM 01.13.17	3,000.00	0.39	1,170.00
1/17/2017	COMBO UNIT	11.00	135.00	1,485.00
1/17/2017	OPERATOR	8.00	45.00	360.00
1/17/2017	OPERATOR OT	3.00	60.00	180.00
1/17/2017	TECHNICIAN	8.00	35.00	280.00
1/17/2017	TECHNICIAN OT	3.00	50.00	150.00
1/17/2017	FUEL SURCHARGE	11.00	14.70	161.70
1/17/2017	MISCELLANEOUS TOOLS	1.00	120.00	120.00
1/18/2017	COMBO UNIT	5.75	135.00	776.25
1/18/2017	OPERATOR	5.75	45.00	258.75
1/18/2017	FUEL SURCHARGE	5.75	14.70	84.53
1/18/2017	MISCELLANEOUS TOOLS	1.00	120.00	120.00
1/18/2017	PPE	1.00	35.00	35.00
1/18/2017	TRAVEL	2.75	60.00	165.00
1/19/2017	COMBO UNIT	7.00	135.00	945.00
1/19/2017	OPERATOR	7.00	45.00	315.00
1/19/2017	FUEL SURCHARGE	7.00	14.70	102.90
1/19/2017	MISCELLANEOUS TOOLS	1.00	120.00	120.00



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MEMORANDUM FOR LAYNE PEMBERTON, ENFORCEMENT ANALYST
ADEQ OFFICE OF WATER QUALITY ENFORCEMENT BRANCH

FROM: Chris Davis, Facility Manager
Federal Correctional Complex Forrest City

SUBJECT: Contact Information

Per our earlier discussion, I have included updated contact information for your office.

Please don't hesitate to contact us anytime you have any questions or concerns, regarding the Federal Correctional Complex located in Forrest City, AR.

Our contact information is as follows;

Chris Davis, Facility Manager
Mailing Address: FCC Forrest City LOW, 1400 Dale Bumpers,
Forrest City, AR 72335
Phone Number - (870) 630-6079
Email Address - ckdavis@bop.gov

Ron White, Environmental and Safety Compliance Manager
Mailing Address: FCC Forrest City LOW, 1400 Dale Bumpers,
Forrest City, AR 72335
Phone Number - (870) 630-6000 Ext. 1503
Email Address - rdwhite@bop.gov

Please let us know if you have any questions.

Thanks.





